



*NWTC Board of Trustees Meeting
Agenda*

September 20, 2023
12:00 p.m.

*NWTC Shawano Regional Learning Center (RLC) – Room 124/125
111 Thomas Avenue, Shawano, WI 54166*

Open Meeting & Roll Call – Please turn off all cell phones at this time.

The Board Chairperson will call the September 20, 2023 NWTC Board of Trustees meeting to order and request that roll call be taken at this time.

Guests

12:00 – 12:10

Open Forum, Introduction of Guests, and Acknowledgements

The Chairperson will ask for the introduction of any guests present at this time and invite public comment. *Prior to the open of the meeting, public wishing to speak during this portion of the agenda must complete the sign-in sheet provided at the meeting location proving their name and nature of interest/concern. Public Remarks are limited to five (5) minutes per person and fifteen (15) minutes in total.*

Mission Moment

Meridith Jaeger, VLFHPUHVLGHQ College Advancement, will share a mission moment during this time.

Student Leadership Forum

Carl VanCaster, Student Leadership Forum Officer, will provide an update at this time.

Reports

1. **Board EduByte Shawano RLC Update and Menominee Indian Historic Display** **12:10 – 12:25**

Jodi Tetting, Coordinator of Shawano Regional Learning Center, and Jeannie Otto, Regional Learning Center Manager, will provide a brief update on the Shawano RLC and allow time for the Board members to view the Menominee Indian Historic Display.

2. Roundtable Discussion Menominee Nation Tribe Community Leaders

12:25

4. Corporate Training & Economic Development (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2024 contracts pending Board approval is attached as Board Exhibit 1.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (34.08% for on-campus and 27.96% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. Project pricing was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts are available for review by any interested person.

It is recommended that the Board approve the contracts for services identified in Board Exhibit 1.

Break

1:35 – 1:50

Reports

1. Board Meeting Agenda Items

1:50 – 2:10

The Board will utilize this time to discuss future Board agenda topics.

2. Divisional Reports

2:10 – 2:40

- A. President's Report
- B. Learning Update
- C. College Advancement Update
- D. Diversity, Equity, and Inclusion Update
- E. Student Services Update
- F. Business & Technology Update
- G. Talent & Culture Update

3. Board Member Professional Development Updates

2:40 – 3:00

Board members will have an opportunity to report out on any professional development activities and/or conferences they have attended since the last Board meeting.

NORTHEAST WISCONSIN
TECHNICAL COLLEGE
District Board of Trustees



Exhibits

, 2023



NWTC Board Meeting Schedule FY 2023-2024

Board Meeting Date	District Boards Association (State)	ACCT Conferences (National)	Other Activity Dates
July 10, 2023 (Monday) Green Bay Campus Boardroom			
August 9, 2023 Green Bay CTED			August 22, 2023 Board Retreat Location: Lodge Kohler
September 20, 2023 Shawano RLC			
October 18, 2023 (Set Tax Levy) Green Bay Welcome Center	October 25-28, 2023 District Board Fall Meeting WCTC Pewaukee	October 9-12, 2023 ACCT Leadership Congress Las Vegas, NV	
November 15, 2023 Green Bay Campus Boardroom			
December 13, 2023 Green Bay Campus Boardroom			December 18, 2023 Green Bay Graduation
January 10, 2024 Green Bay Campus Boardroom	January 25-26, 2024 District Board Winter Meeting TBD		
February 14, 2024 Green Bay Campus Boardroom		February 4-7, 2024 ACCT Legislative Summit Washington, DC	
March 13, 2024 Sturgeon Bay Campus			
March XX, 2024 Board Appointment Meeting & Public Hearing			Dworak, Mayer, Robinson
April 17, 2024 Capital & Operational Budget Green Bay Campus Boardroom	April 11-13, 2024 District Board Spring Meeting Madison		TBD Student Awards Ceremony Green Bay Common1 0 0 1 706.2