

Northeast Wisconsin Technical College District

*Board of Trustees Meeting  
Minutes*

*NWTC Sturgeon Bay Campus  
229 N. 14<sup>th</sup> Avenue, Sturgeon Bay, WI 54235*

Open Meeting - Roll Call

The Board Chairperson called the April 13, 2022 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time. (12:01 p.m.)

Present: Cathy Dworak, Dave Mayer, Jeff Rickaby, Gerald Worrick, Kim Schanock, Richard Stadelman, Carla Hedtke, Ben Villarruel

Also Present: Jeff Rafn, Jill Champeau, Kathryn Rogalski, Mohammed Bey, Dan Mincheff, Bob Mathews, Lisa Maas, Colleen Simpson, Carl Van Caster, April Konitzer, Susan Baus, Tonya Moore, Joe Richter, Karl Reischl, Gina Van Egeren, Pam Lunde, Cajetan Osisioma, Mary Ann Matta

Executive Session

The Board Chairman may accept a motion to go into Executive Session in accordance with State Statute

Guests

Open Forum: Introduction of Guests and Acknowledgments

[REDACTED]

The Chairperson asked for the introduction of any guests present at this time and invite public comment

Student Senate

CLV... Student... OFF... [REDACTED]

Read Exhibit 1 is a copy of the fund statements of proposed fund and function modifications to the FY23 budget

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Motion carried, with all voting "Aye" on roll call.

### FY 23 Budget Early Start Requests

prepared in accordance with Wisconsin State Statute 65.90(5) and the Uniform Financial Fund Accounting System Manual of the Wisconsin Technical College System Board.

14805

Gerry Worrick moved that the Board approve the proposed fund and function modifications contained in the fund statements and that such modifications be summarized and published per State Statute 65.90(5) as a Class I legal notice within ten days of Board approval and both exhibits be forwarded to the State Board.

Motion seconded by Richard Stadelman.

**IIT:**

14755	Microsoft Voice Migration	192,000	
14778	Upgrade CTED Room Technology	<u>125,000</u>	
			\$ 317,000

**Equipment:**

14664	Utility Trencher	\$ 85,000	
14642	HVAC/R Electrical Trainers	70,000	
14679	Backhoe		

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14621	Ambient Air Cleaners		\$ 241,400
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**Early Start Requests** \$ 1,188,400

Richard Stadelman moved that the Board approve a subset of FY23 capital projects prior to the formal approval of the capital budget at the May District Board meeting.

Motion seconded by Carla Hedtke.

monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (33.66% for on-campus and 27.75% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 2

[REDACTED]

## EduByte – Center Manager Update

April Konitzer, Regional Learning Center Manager, Tonya Moore, and Susan Baus will provide an update on the Sturgeon Bay and Luxemburg Campuses.

### Enrollment Update:

- Sturgeon Bay: 41.29 FTE vs. 48.17 FTE PY (most enrollment: Trades and Health)
- Luxemburg: 30.51 FTE vs. 18.79 FTE PY (most enrollment: Diesel/Auto)

### Upcoming Changes to Sturgeon Bay Programs:

- Adding part-time track to Massage Program (fall 2022)
- Offering Phlebotomy Certificate
- Accounting In-Person Roll-out

### Sturgeon Bay Events 2021-2022:

- DCEDC Innovation Day
- This Girl Can
- Campus Preview

## President's Report

- A. Enrollment Activity
- B. Legislative and Regulatory Issues (state & federal)
- C. 8-Week Advantage
- D. COVID-19 Update
- E. Current Events
  - Lisa Mass is retiring and her last day is Friday, April 15. Mohammed Bey has taken a new position at Carroll College--his last day is April 22. We are extremely grateful for the work that they provided to the College.

## Next Board Meeting

The May 11, 2022 Board Meeting will be held in the NWTC Green Bay Campus Board Room, 2740 West Mason Street, Green Bay, WI 54303. The FY23 Budget Hearing will also take place at this meeting at 4:00 p.m.

Board members and administration will have an opportunity to identify items that warrant identified prior to the

Adjournment

Gerry Worrick moved to adjourn the April 13, 2022 Board meeting (3:31 p.m.).

Motion seconded by Richard Stadelman.

Motion carried with all voting "Aye" on voice vote.

Gerald Worrick, B Secretary

5-13-21

Date