

# NORTHEAST WISCONSIN TECHNICAL COLLEGE

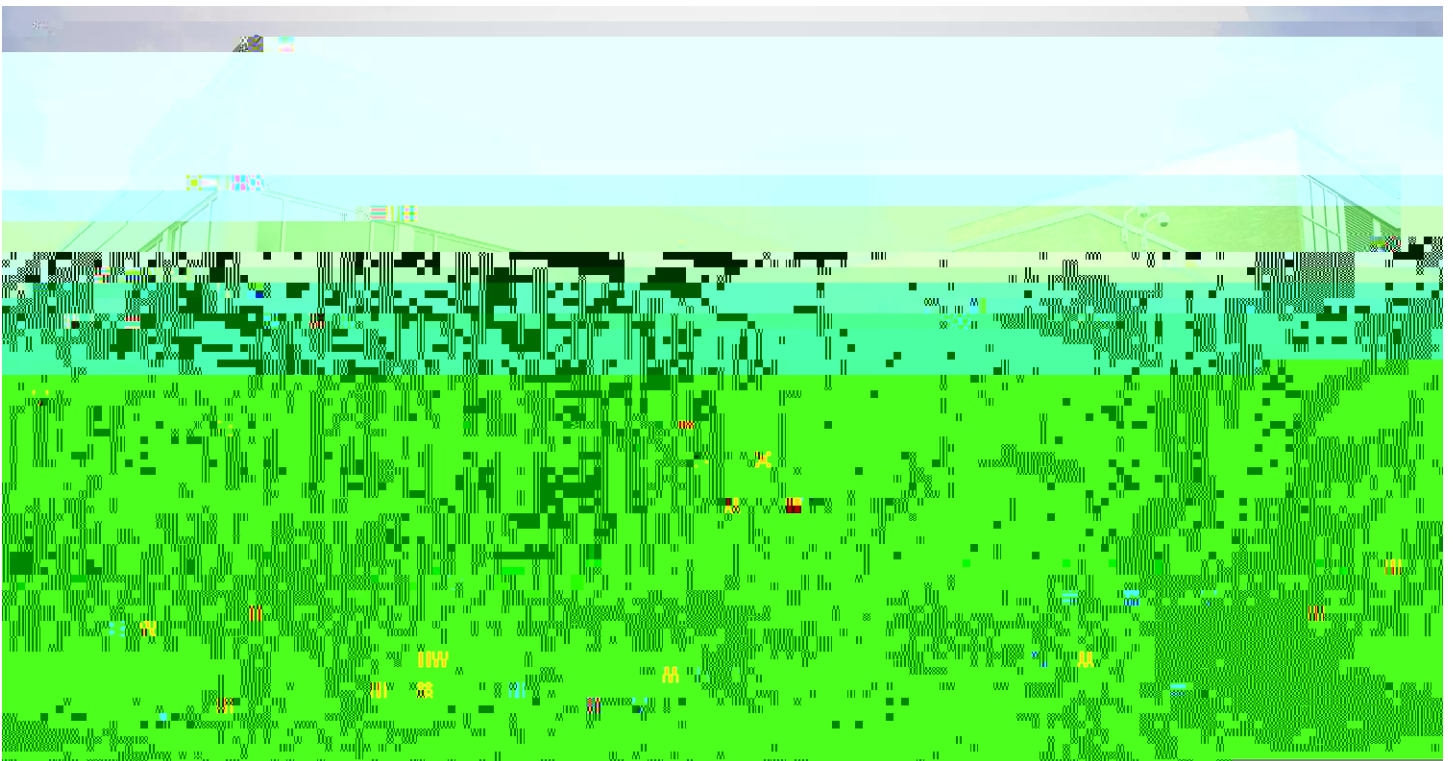
## District Board of Trustees



## MEETING AGENDA AND EXHIBITS

Wednesday, **June 14, 2023**

In-Person at the NWTC Green Bay Campus  
2740 West Mason Street, Green Bay, WI 54303



## OUR VISION...

NWTC is a cutting-edge life-long learning college that transforms, strengthens, and inspires.

## MISSION STATEMENT

We are a two-year technical college, serving Northeast Wisconsin by providing education, training, and life-long learning opportunities for all individuals and businesses leading to the development of a skilled and culturally inclusive workforce. Our students stimulate the economic vitality of our district. As a result of 2017-18, 176 (100%) of our graduates are employed within the district.

*NWTC Board of Trustees Meeting  
Agenda*

3. Resolution Awarding the Sale of \$2,000,000 General Obligation Promissory Notes; Providing the Form of the Notes; and Levying a Tax in Connection Therewith

At its meeting on April 12, 2023, the Board authorized the borrowing of \$2,000,000 for FY 2023 capital budget needs (\$670,440 for moveable equipment, \$1,329,560 for building improvement). A draft resolution providing for the sale of General Obligation Promissory Notes in the amount of \$2,000,000, and specifying the amount of the tax heretofore levied, has been prepared by Bond Counsel and is attached as Board Exhibit 1. PMA Financial Network, Inc. will be soliciting competitive bids for the issue and presenting the bid tabulation and the winning bid for the sale of the notes at the meeting on June 14, 2023.

It is recommended the Board adopt the resolution authorizing the sale of \$2,000,000 General Obligation Promissory Notes; providing the form of the notes; and levying a tax in connection therewith.

4. Approve Adjustments to the FY24 Operating Budget

The Joint Finance Committee of the State Legislature has recommended an increase in the state appropriation for the Wisconsin Technical College System that is far below what was requested and expected. The overall increase for NWTC will be about \$250,000 in FY24. Therefore, NWTC must adjust its approved budget for 2023-2024 downward by \$1,750,000. These adjustments will be part of the quarterly budget modification approval process.

To achieve this NWTC is recommending adjustments to the operating budget in the following areas:

Reduced salary increases to 2%	\$ 1,177,100
New positions placed on hold	313,200
Counseling Admin	
Hispanic Recruitment Specialist	
Faculty Fellow	
Diversity, Equity, and Inclusion Coordinator	
Marinette part-time position	
Positions moved to partial grant funding	75,000
Transfer coordinator	
Faculty Fellow	
Reduced tax levy support for CTED based on increased performance and trend	130,000
Miscellaneous savings	54,700
<b>Total adjustments</b>	<b>\$ 1,750,000</b>

It is recommended that Board approval be given to move forward with the recommended adjustments to the FY24 operating budget.

5. Board Resolution Modifying Capital Projects and Moving \$1M Back to the General Fund Balance

NWTC is requesting to reduce the FY24 capital project, Sturgeon Bay Lab Renovation, from \$2,000,000 to \$1,000,000 and to move those funds to the SC 3<sup>rd</sup> Floor Renovation, thus returning the \$1,000,000 allocated towards that project from the general fund balance back to the general fund balance. Following the reduction of planned state aid for the FY24 Budget, the NWTC Executive Leadership Team feels it is important to keep the \$1M available for future operational needs.

It is recommended that Board approval be given to reduce the FY24 capital project, Sturgeon Bay Lab Renovation, from \$2,000,000 to \$1,000,000 and to move those funds to the SC 3<sup>rd</sup> Floor Renovation, thus returning the \$1,000,000 allocated towards that project from the general fund balance back to the general fund balance.

**Consent Agenda Items:**

**12:25 – 12:30**

1. Minutes

The minutes of the May 10, 2023 Board meeting were sent to Board members prior to the June 14, 2023 Board meeting. It is recommended that Board approval be given for the May 10, 2023 Board meeting minutes.

2. Faculty ó New Hires

- A. Netra Sharma - Mathematics/Physics Instructor - P gvtc'Uj cto c'y cu'yj g'Ugrge'vqp'Eqo o kwggá'qr 'ej qlég'hqt" O cvj go c'vleulRj { uleu'kputwexqt00 t0Uj cto c'j qrf u'c'O cugtá'f gi tgg'lp'Rj { uleu'htqo 'WY -Milwaukee and Prithvi Narayan Campus. He is currently working towards his Doctorate in Physics at UW- Milwaukee. Mr. Sharma has been employed as the Graduate Teaching Assistant at UW-Milwaukee since 2013. Prior to that, he was the High School Physics Teacher at Roshani Boarding School in Nepal. Placement for this position would be at the level Faculty C, \$75,000.
- B. Anh Tran - Associate Degree Nursing Instructor ó Faculty Fellowship - Anh Tran was the Selection Eqo o kwggá'qr 'ej qlég'hqt'Cuqekvg'F gi tgg'P wtukpi 'kputwexqt"ó Faculty Fellowship. Ms. Tran holds a Bacj grtá'F gi tgg'lp'P wtukpi 'htqo 'Wpkxgtukv{ 'qh'I tggp'Dc{ 'Y kaeqpukp"cpf "cp'Cuqekvg'F gi tgg'lp'P wtukpi " from Northeast Wisconsin Technical College. Ms. Tran has been employed as a Registered Nurse, Charge P wtug."cpf 'P wtug'Rtgegr vt "c'vJ UJ U'U00 ct { á'J qrf kcd'Medical Center. She also has her Registered Nurse License. Placement for this position would be at the level Faculty C, \$59,400.
- C. Sarah Miller ó Leadership Development/Business Management Instructor ó Faculty Fellowship - Sarah Miller was the Selection Como kwggá'qr 'ej qlég'hqt'Ngcf gtuj kr 'F gxgrqr o gpv'Dwukpguu'O cpci go gpv'kputwexqt"ó



4. Report on the 8-Week Advantage **2:15 – 2:45**
- A. Enrollment Activity
  - B. Key Performance Outcomes
  - C. Legislative and Regulatory Issues (state & federal)
  - D. 8-Week Advantage
  - E. Current Events

5. Board Member Professional Development Updates **2:45 – 3:00**

Board members will have an opportunity to report out on any professional development activities and/or conferences they have attended since the last Board meeting.

**Next Board Meeting**

The July 10, 2023 Board meeting will be held in the District Boardroom on the Green Bay Campus located at 2740 West Mason Street, Green Bay, WI 54303.



# District Board of Trustees

**June 14**











































**Indistrict\***

<b>CLIENT NAME</b>	<b>CONTRACT DESCRIPTION</b>				<b>MARGIN</b>
Baycare Oral Surgeons	2023 BayCare Oral Surgeons IV Training	5/25/2023	1,185.00	639.22	545.78
Oneida Education & Training	2023 Oneida Education Onboarding	5/25/2023	1,430.00	826.64	603.36
Kristo Orthodontics	BLS Refresher	5/23/2023	522.75	394.18	128.57
US Probation Office - Green Bay	US Probation/Parole In-service 2023	5/23/2023	1,000.00	0.00	1,000.00
Milk-n-More Farms and Harvesting, LLC	CDL Class A Manual Colin Wussow	5/1/2023	4,404.67	5,173.50	-768.83
Multiple Recipient Local Gov	LESB Biennial Vehicle Pursuit Training FY21-23 May 11, 2023	5/11/2023	585.00	233.77	351.23
Multiple Recipient Local Gov	Influencing the Performance of Others May 2023	5/1/2023	2,535.00	775.00	1,760.00
Curative Connections Inc	DEI Budget Options	5/1/2023	193.13	796.20	-603.07
Multiple Recipient Local Gov	Tactical Leadership & Decision Making Patrol	5/17/2023	1,040.00	360.00	680.00
Wolf River Dental	BLS Refresher	5/19/2023	829.75	656.21	173.54
Shawano Orthodontics	BLS Refresher	5/3/2023	547.75	394.29	153.46
REDI Transports	REDI Transports-Firearms May 2023	5/17/2023	500.00	200.00	300.00
Multiple Recipient Local Gov	Physical Readiness 05-22-2023	5/22/2023	500.00	127.85	372.15
Karcz Utility Services	Class B Auto CDL-David Karcz Jr	5/15/2023	2,805.55	2,741.75	63.80
Forward Service Corp	CPR Heartsaver AED & First Aid	5/22/2023	2,216.50	1,794.23	422.27
Austin Straubel Airport	Austin Straubel Airport Spring 2023	5/17/2023	875.00	514.74	360.26
Green Bay Police Department	GBPD Mini Academy	5/25/2023	525.00	160.00	365.00
Truttmann Enterprise LLC	Heartsaver First Aid	5/22/2023	426.50	265.21	161.29
Door County Dental Care	AAP Perio Training	5/25/2023	527.27	287.43	239.84
Trident Maritime Systems	Qualification 5/15/23	5/15/2023	509.34	227.38	281.96
REDI Transports	Redi Simulator	5/26/2023	0.00	0.00	0.00
Superior Resource Group	Qualifications 5/23 - 5/26/23	5/23/2023	976.71	580.78	395.93



NWTC Board Meeting Schedule FY 2022-2023

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**Board Meeting Date**