

Northeast Wisconsin Technical College District

Board of Trustees Meeting

*Minutes of the Board of Trustees Meeting
March 10, 2021
3:00 PM
West Mason Street, Green Bay, WI*

To access the Board meeting via WebEx: www.nwtc.edu/board

Click on the Icon at the Top of the Board Page

The Chairperson Mayer called the March 10, 2021 NWTC Board of Trustees meeting to order and requested that roll call be taken at this time.

Present: Cathy Dworak, Carla Hedtke, Dave Mayer, Jeff Rickaby, Dorothy Sadowski, Kim Schanock, Richard Stadelman, Ben Villarruel, Gerald Worrick

Excused: Jeff Rafn, Mary Jo Tilot, Kathryn Rogalski, Lisa Maas, Bob Mathews, Aliesha Crowe, Colleen Simpson, Dan Mincheff, Mohammed Bey, Jordan Boehm, George Skenandore, Xai Yang, Michael Brown, Jessica Franco-Morales

No report was provided at this time.

Mission Moment

Dr. Crowe shared a video created by the Marketing and Communications team. This was followed by an hour presentation on “Implicit Lies” and aired on CBS.

Action Items (Roll Call Vote)

Bills

Bills Covering the period of February 1-28, 2021 \$1,460,282.41

Detailed copies of the current disbursements for fiscal year 2021 for the month of February were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills were available in the District Office for review.

Motion carried, with all voting “Aye” on roll call.

Recommended Fee Adjustments for Fiscal Year 2022 -- Security Fees

The administration recommended and was seeking approval for a fee increase for Security Fees in FY 22. Security fees are currently assessed to cover the costs of the physical security of our campuses (i.e. security team, parking, cameras, and doors). Only students that are taking courses on-campus are assessed the fee (students that are taking on-line courses are not assessed the fee).

There are three components to the proposed change to Security Fees. The combined impact of the changes is \$130,000 in additional fees for the college.

- The fees will incorporate the cost of cyber security. With the recommended change, all students will pay the security fee.
- The college is recommending an adjustment to the Security Fee. The recommended change is an increase from 1.75% of tuition credit (\$2.45) to 1.95% of tuition credit (\$2.75) -- a \$.30/credit increase.
- The new language is “Security fees are charged for all classes, one credit and above. The fees are used to fund security (physical and information technology) costs of education.”

Gerald Worrick entered the meeting at this time (12:30 p.m.).

Cathy Dworak moved that the Board approve an adjustment to the Security Fee, an increase from 1.75% of tuition credit (\$2.45) to 1.95% of tuition credit (\$2.75) -- a \$.30/credit increase.

Motion seconded by Richard Stadelman.

Motion carried, with all voting “Aye” on roll call.

CRRSAA Funding

Richard Stadelman moved that the Board approve the use of CRRSAA funds for the items identified in Board Exhibit 2 with the understanding that final allocation of funds to items may change based on further federal guidance and/or

The minutes of the February 17, 2021 Board meeting were sent to Board members prior to the March 10, 2021 Board meeting. It was recommended that Board approval be given for the February 17, 2021 Board meeting minutes as presented.

Telecommunications Tower Technician 1 Pathway Certificate Approval

Corporate Training & Economic Development (Contracts for Service)

Under the provisions of State Statutes 38.14 (3) and State Administrative Code WTCS 8, the District Board may enter into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President, with the proviso that the contract is subject to retroactive approval by the Board. A report of fiscal year 2020 contracts pending Board approval was attached as Board Exhibit 3.

This report includes not only the in-district contracts but also the out-of-district and the out-of-state contracts. State Board Contract for Service Policy requires that the District Board receive a report at least quarterly on contracts entered into for which less than full cost is being charged. We have elected to provide the Board with this report on a monthly basis. This report uses a state formula in which the state annually calculates a percentage for indirect expenses (33.42% for on-campus and 27.08% for off-campus) such as administration, facilities, utilities, information systems, registration, counselors, insurance, etc., associated with a contract to determine full costs. The hourly rate of \$167.00 per hour along with the ability to project price was recommended by the department and approved by the Board. The intent is to recover the direct and indirect costs of delivering the services. Copies of the contracts were available for review by any interested person.

It was recommended that the Board approve the contracts for services identified in Board Exhibit 3.

Jeff Rickaby moved that the consent agenda items be approved as follows: February 17, 2021 Board meeting minutes; the approval of the Telecommunications Tower6 (l)-4.6ernnmeroemrecn
12aic(by M 0 TwIDo)2 (TTd t)6.3 onoda

- x Having more diverse employees does not represent inclusivity. It is about the environment and how an employee feels in that environment. This requires both an environmental and social shift.
- x The employees shared with the Board how they feel working at the College, their experiences with other employees within the community at large.

Dorothy Sadowski left the meeting at this time (2:30 p.m.).

Jeff Rickaby left the meeting (3:17 p.m.).

President's Report

Legislative and Regulatory Issues (state & federal) –

- x A legislative bill has been introduced and the College has provided letters of support from various district partners regarding the elimination of Bill 36.31 which would take the UW System out of the role of having to approve the technical colleges being able to offer the AA and AS Degrees. Discussions will be held with local legislators regarding this proposal.

8-Week Advantage –

- x 8-Week 3rd session is winding down. Graduation will again be held virtually with a Grad Bash to follow on each campus.

COVID-19 Update –

- x Our COVID numbers remain very low both for students and staff. NWTC has applied to be a vaccination site with Bellin Health.

Next Board Meeting

The April 14, 2021 Board Meeting will be held via WebEx originating from the NWTC-Green Bay Campus, 2740 West Mason Street, Green Bay, WI 54303.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.

Carla Hedtke moved to adjourn the March 10, 2021 Board meeting (3:30 p.m.).

Motion seconded by Richard Stadelman.

Motion carried, with all voting “Aye” on voice vote.



Gerald Worrick, Board Secretary

April 14, 2021
Date

