



*Board of Trustees Meeting
Minutes*

12:00 p.m.

NWTC Green Bay Campus – Boardroom

3740 W. Mason Street, Green Bay, WI 54207

The Board Chairperson called the October 18, 2023 NWTC Board of Trustees meeting to order and request that roll call be taken at this time. (12:03)

Present: Carla Hedtke, Dave Mayer, Richard Stadelman, Gerald Worrick, Dustin Delsman, Jeff Rickaby, Cathy Dworak

Excused: Kelly Robinson, Brenda Mendolla-Buckley

Also Present: Meridith Jaeger, Dan Mincheff, Kristen Raney, Jennifer Flatt, Janel Karban, Valarie Wunderlich, Sara

Student Leader Forum

Carl VanCaster, Student Leader Forum Officer, provided an update on the following:

WisCore

- Held at NWTC Green Bay Campus
- 16 technical colleges participated
- Topic: Diversity, Equity, and Inclusion

Wisconsin Student Government

[REDACTED]

[REDACTED]

- Group is comprised of the 16 technical colleges
- October 6-7 was the first meeting
- Student Leader Forum – Looking for four new officers

[REDACTED]

- Gourmet Wishes – NWTC Culinary Program participated
 - eSports
 - Connor Sherwin – New coordinator of eSports
- Welcoming cookies, coffee, and tea are held today for students returning to the college for 8-week 2

Bills

Detailed copies of the current disbursements for fiscal year 2023 for the month of September were forwarded to the Board Treasurer for review and recommendation to the Board for payment. Additional listings of the bills are available in the District Office for review by any interested person.

Jeff Rickaby moved that the Board approve the September 2023 bills as presented.

Motion seconded by Richard Stadelman
[REDACTED]

Connection Therewith

At its meeting on August 9, 2023, the Board authorized the borrowing of \$7,185,000 for FY 2024 capital budget needs (\$4,265,200 for moveable equipment, \$1,500,000 for building improvement, \$819,800 for land acquisition, \$600,000 for site improvements). A draft resolution providing for the sale of General Obligation Promissory Notes in the amount of \$6,365,000, and specifying the amount of the tax heretofore levied, has been prepared by Bond Counsel and is attached as Board Exhibit 2. PMA Financial Network, Inc. will be soliciting competitive bids for the issue and presenting the bid tabulation and the winning bid for the sale of the notes at the meeting on October 18, 2023.

Jeff Rickaby moved that the Board adopt the resolution authorizing the sale of \$6,365,000 General Obligation Promissory Notes providing the form of the notes and levying a tax in connection therewith

[REDACTED]

Motion seconded by Dustin Delsman.

Motion carried, with all voting "Aye" on roll call.

Tax Levy

Wisconsin Statutes require the certification of the tax levy by the District Board in October upon receipt of the

[REDACTED]

into contracts to provide instructional or non-instructional services to public institutions, local governmental bodies, private institutions, industries, and businesses. District Board policy E240 delegates the authority to initiate a contract to the President with the provision that the contract is subject to retrospective approval by the Board. A report of fiscal

Exploring opportunities with Lakeland

B. Learning Update – Kathryn Rogalski

8-week Update – Kathryn Rogalski shared her perspective on the 8-week journey.

C. College Advancement Update – Meridith Jaeger

Employee Giving – 2-week campaign this year in August: 79% participation; \$108K raised (been holding right at 79-80% last several years).

- Board of Trustees, Foundation Board and Alumni Board had 100% giving last year!
 - Foundation kicked-off the College is Possible Campaign.
 - Focus on Needs Based Scholarships, Child Care Funding, and Student Emergency Fund.
- After two consecutive years of raising \$2M, our goal for this year is \$2.5M
Held a Legislative meet and greet for Kristen Raney

D. Diversity, Equity, and Inclusion Update – Sara Lam

[REDACTED]

development opportunity to train staff to coach students more equitably.

- WISCORE Themes
 - Need to address students' mental health challenges.
 - Channels of Communications for students to share feedback with NWTC.

E. Student Services Update – Jennifer Flatt

- As of October 17 we have 541 students joining us for 8-week 2 who were not in classes for 8W1.

Board Member Professional Development Updates

Board members had an opportunity to report out on any professional development activities and/or conferences they have attended since the last Board meeting.

ACCT – Carla Hedtke has been elected to the ACCT Board.

DBA Fall Quarterly Meeting and Legal Issues Seminar – Waukesha County Technical College

- Legal Issues Seminar (October 26-27)
- District Boards Association Fall Quarterly Meeting (October 27-28)

Next Board Meeting

November 15, 2022 Board Meeting will be held in the NWTC Green Bay Campus Boardroom located at

[Redacted content]

777

11-15-23

[Redacted content]

2740 West Mason Street, Green Bay, WI 54307.

Board members and administration will have an opportunity to identify items that weren't identified prior to the preparation of the agenda for referral to administration or placed on a future board agenda.